**LAKE TRAVIS ELEMENTARY PTA

*General Meeting Minutes
Tuesday, January 10, 2012
Lake Travis Elementary School*
*Call to Order - 6:00 p.m.***

**MEETING AGENDA**

* Welcome – *Karen Miller-Kopp*
* Call to Order – *Ashley Wade*
* Confirmation of Quorum – *Shannon Eklund - confirmed*
* Pledge of Allegiance – *Ashley Wade*
* Acceptance of Minutes from November 8, 2011 – *Amy Liardon*
* Report of the Treasurer – *Lisa Berneburg*
* Report of the Executive Board – *Ashley Wade*
* Report of the Vice Presidents
	+ Membership – *Holly Dobson*
	+ Fundraising – *Carla Stoltman*
* Report of Standing Committees *- Committee Chairpersons*
* Principal’s Report – *Karen Miller-Kopp*
* Announcements – *Ashley Wade*
* Adjournment – *Ashley Wade*

**ACCEPTANCE OF MINUTES
*- Amy Liardon, Secretary***

* Minutes of LTE PTA General Meeting
	+ November 8, 2011 - available on-line
* Motion
	+ Motion required to approve the minutes of the Lake Travis Elementary PTA meeting held on November 8, 2011.
	+ Motion - Holly Dobson
	+ Second - Carla Stoltman
	+ Questions/Discussion
	+ Vote - Motion Passed
* All minutes are being posted on the web at for review
 **lte.my-pta.org**

**TREASURER’S REPORT – *Lisa Berneburg***

**ENDING BALANCE 9-30-11**

* CHECKING: $15,071.18
* SAVINGS: $27, 084.22
* TOTAL: $42,155.40

**ENDING BALANCE 10-31-11**

* CHECKING: $39,366.15
* SAVINGS: $27,088.82
* TOTAL: $66,454.97

**BANK BALANCES AS OF 11-28-11 ARE AS FOLLOWS:**

* CHECKING: $41, 376.37
* SAVINGS: $27,088.82
* TOTAL: $68,465.19

**OPERATING BUDGET IS APPROX $65,000. OPERATING EXPENSES PAID**

**YTD ARE $19,370. UNPAID ESTIMATED OPERATING BUDGET EXPENSES**

**ARE APPROX 45,630.00**

* **990 EZ tax form was filed for tax year July 1, 2010-June 30, 2011.**
* **NO PENDING MINIGRANTS AT THIS TIME.**
* **NOVEMBERS UNRECONCILED INCOME**: COMES MOSTLY FROM SPIRITWEAR HOODIES AND SCHOOL STORE AND MINIMAL AMOUNTS FROM FUSS FREE DONATIONS, PAINLESS FUNDRAISERS, AND MEMBERSHIP.
* **NOVEMBER’S UNRECONCILED EXPENSES**: COME FROM HOSPITALITY, YEARBOOK STIPEND, AND CARNIVAL BOOTH EXPENSES (HAIR SPRAY PAINT).
* **COOKIE DOUGH INCOME**: $ 26,297.55 ( PLUS ONLINE SALES TOTAL ??)
* **YTD FUSS FREE INCOME**: $ 6,845.00

**TREASURER’S REPORT**

**JANUARY 10, 2012**

**LTE PTA GENERAL MTG**

**ENDING BALANCE 10-31-11**

CHECKING: $39,366.15

SAVINGS: $27,088.82

TOTAL: $66,454.97

**BANK BALANCES AS OF 11-30-11 ARE AS FOLLOWS:**

CHECKING: $40,007.03

SAVINGS: $27,093.28

TOTAL: $67,100.31

**BANK BALANCES AS OF 12-31-11 ARE AS FOLLOWS:**

CHECKING: $24,540.42 ***(JANURARY 6, 2012: $24,619.80)***

SAVINGS: $27,097.88

TOTAL: $51,638.30

**{OPERATING BUDGET IS APPROX $65,000. OPERATING EXPENSES PAID YTD ARE $40,562.43,**

**UNPAID ESTIMATED OPERATING BUDGET EXPENSES ARE APPROX $25,000-$30,000}**

**990 EZ tax form was filed for tax year July 1, 2010-June 30, 2011.**

**NO PENDING MINIGRANTS AT THIS TIME.**

**JANUARY’S UNRECONCILED INCOME: NONE**

**JANUARY’S UNRECONCILED EXPENSES**: FUNDRAISING EXPENSE, FIELD TRIPS FOR NOV, & TEXAS PTA MEMBERSHIPS

**FUSS FREE INCOME YTD**: $6,870.00

**COOKIE DOUGH/MAGAZIINE SALES PROFIT**: $12,313.18 (ONLINE MAGAZINE SALES STILL COMING IN)

**REPORT OF THE EXECUTIVE BOARD
*- Ashley Wade, President***

* Executive Board met on November 29th, with quorum present.
* Actions taken not requiring further action of PTA:
	+ Approved Spring Carnival Sponsorship Sheet.
	+ Approved Spring Carnival Rides and Attractions.
	+ Approved changing the LTE PTA bank account to Compass.

**Report of Vice President, Membership
*- Holly Dobson***

* 2011-2012 Membership Drive Totals:
	+ Total Members: 580
	+ Faculty/Staff Members: 100% Faculty, 85% Staff
	+ Membership Cards have been distributed. Contact Holly Dobson if you did not get one.

**REPORT OF VICE PRESIDENT, FUNDRAISING
*- Carla Stoltman***

* Cookie Dough Sales *– Alysia Transou, Chair*
	+ Thanks to everyone who participated. Numbers are still being finalized, but right now we are at $10,705 for LTE.
* Carnival – *Mondie McFaddin, Chair –* Saturday, April 14th
	+ VOLUNTEERS NEEDED!
	+ Sponsorship packets are available – Kendal Fowler
	+ Silent Auction packets are available – Kim Cook & Holly Dobson
* Fuss Free *– Carla Stoltman*
	+ Rock Star Sponsor
		- Any fuss free donation over $100 during the school year.
		- 100% of your donation goes to LTE.
		- You will receive a car decal and recognition.
		- Tax deductible.
		- 37 families have participated .
			* Fuss free donations are accepted in any amount all year.
* Chick-fil-A Spirit Night
	+ $372.10 made at the last Spirit Night.
	+ 2/9 is the next Spirit Night.
* Box Tops, Randall’s, etc.. *– Maria Turner, Chair*
	+ LTE received $590.20 from our first batch.
	+ Keep turning in the Box Tops!

Please cut on the line or Maria will have to re-cut them.

**REPORT OF STANDING COMMITTEES**

* Volunteers *– Oneida Gonzalez*
	+ Total volunteer hours through October: 2,094
	+ Volunteer of the Month for December *– Alysia Transou*
	+ Volunteer of the Month for January – *Idalia Urbano*
	+ Staff of the Month for December *– Amada Ureta*
	+ Staff of the Month for January – *Laura Gault*
	+ IMPORTANT: Log your hours!!! Please go to www.lte.my-pta.org to log your volunteer hours or e-mail Oneida Gonzales oniegonzalez@austin.rr.com
	+ Nominations for Volunteer and Staff of the Month can be sent to Oneida Gonzalez, Volunteer Chair
* Volunteers *– Oneida Gonzalez*
* **Best Club Members – thru end of October 2011**
	+ Jan Alba
	+ Oneida Gonzalez
	+ Shay Rathbun
	+ Maria Servin
	+ Ashley Wade
	+ Melissa Nelson
	+ Carla Stoltman
* Communications *– Melissa Nelson and Paloma Valencia-Rodriguez*
	+ LTE PTA website is: **www.lte.my-pta.org**.
		- Please REGISTER, so you get MEMBER ACCESS
	+ Web-site currently has the following:
		- Friday Feast Volunteer Sign Up
		- Spring Carnival Sponsorship Packets
* Hospitality *– Jan Alba*
	+ Shop the Market was a huge success. Thanks to everyone who brought a baked item.
	+ ***“Friday Feast” will be January 27th*** and is hosted by second grade. We need your help to make this lunch a success!!
	+ Please sign up on the website to bring an item.
* Squire Booster Club *– Karina Machnacki*
	+ LTE Hoodies – there are a few of the new design hoodies left and they can be purchased through Karina or at the school store.
	+ School Store – *Linda Briscoe, chair -* Open on Fridays during the lunch hours, 11am-1pm! Contact Linda Briscoe, if you are interested in working at the school store each Friday!
	+ Fridays are SPIRIT DAYS at LTE!! Wear your LTE shirts to show your school pride! LTE spirit wear t-shirts are still available in the school store.

**REPORT OF THE PRINCIPAL
*- Karen Miller-Kopp***

Thanked all parents for their attendance!

Dr. Lancaster was on campus and met a lot of the kids today!

**ANNOUNCEMENTS AND ADJOURNMENT**

January:

* + 1/10 – PTA General Meeting at 6:00 p.m.
	+ 1/16 – Student Holiday
	+ 1/27 – Friday Feast with 2nd grade hosting
	+ 11/27 – January Birthday Celebration

February:

* + 2/7 – PTA General Meeting at 6:00 p.m.
	+ 2/9 – Chick Fil-A Spirit Night
	+ 2/17 Friday Feast with 1st grade hosting
	+ 2/24 – December Birthday Celebration
* IMPORTANT LOCATIONS FOR INFORMATION!!!
* **www. lte.my-pta.org** - LTE PTA’s website! PLEASE sign up to request access to website! Then login for important information including sign ups, forms, calendar, etc.
* [**www.ltisdschools.org/lte/site/default.asp**](http://www.ltisdschools.org/lte/site/default.asp) - LTE’s official website!!!
* [**http://www.ltisdschools.org/laketravis/site/default.asp**](http://www.ltisdschools.org/laketravis/site/default.asp) - LTISD’s website!!!
* [**http://www.laketraviseducationfoundation.org/**](http://www.laketraviseducationfoundation.org/)- Lake Travis Education Foundation
* [**http://www.txpta.org/**](http://www.txpta.org/)- Texas PTA’s website!!!
* [**https://www.v-volunteer.com/**](https://www.v-volunteer.com/)- Website to log all of your volunteer hours!!!

Adjourn: 6:19